

# Funding Package Checklist

This Funding Package is designed to help guide you with the funding process.

ACCI suggests that one person be elected to gather and submit the necessary documents. This will help the process to go quickly and easier. You may decide that the Speech Language Pathologist or a family member be selected for this task so that the information that comes in to us will be in one package and not in separate forms. This will facilitate the process of submission to insurance companies.

The following [Required Funding Documents](#) must be completed and sent to the Funding Team at Augmentative Communication Consultants:

1. Client Information/Assignment of Benefits Form (complete and have parent sign all 5 pages)
2. Certificate of Medical Necessity (doctor NPI Number and Signature are necessary)
3. All Insurance Cards (front and back readable)
4. Speech Language Evaluation (signed by SLP with recommended Dedicated ACCI Choice device, app and case name with color).

Most Augmentative Communication Consultants, Inc. devices, (SGD's) are covered by Medicaid and private insurance plans. Navigating the maze of paperwork to secure funding for a Dedicated ACCI Choice Communicator may seem like an overwhelming job, but with the help of our Funding Team it does not have to be. You can count on the experienced personnel in our funding department to work with you. Call us at 800-982-2248 or email us at [acc1@earthlink.net](mailto:acc1@earthlink.net).

Augmentative Communication Consultants is required by law to keep copies of all documentation on file to meet state and government requirements. An additional copy should also be kept by both the client's contact person and the client's advocate.

Please send the completed Funding Package to the address listed below. Also you can fax it to 412-269-0923 or email to [acc1@earthlink.net](mailto:acc1@earthlink.net).

Augmentative Communication Consultants, Inc.  
Funding Department  
P. O. Box 731  
Moon Township, PA 15108

For further information or questions call from 9:00 am to 4:15 pm Eastern Time.  
800 982-2248 (Toll Free) or 412 264-6121.